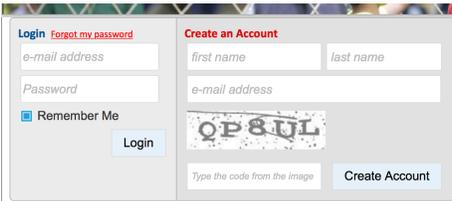
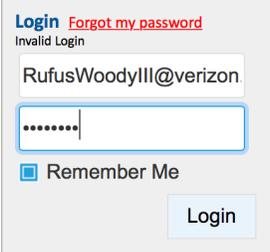
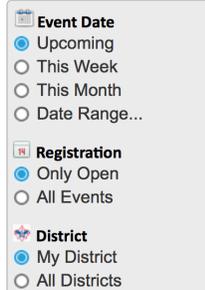
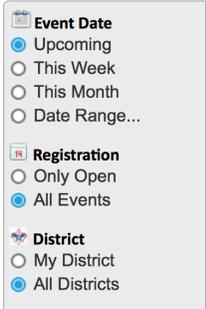
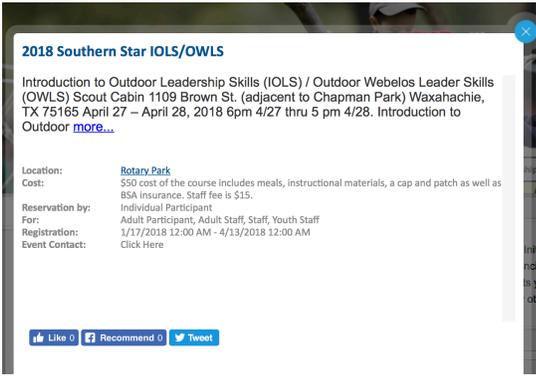
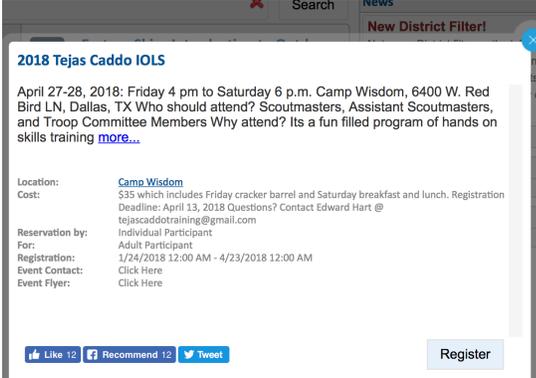


Searching for Other Circle Ten Training Offerings

Version: 2018/04/20

Training offered by Five Trails District is *always* listed in articles on the Five Trails District website (<http://www.fivetrails.org>) as well as on the Five Trails District calendar, which is accessible from the website. It is the purpose of this document to assist users in finding training offered by *other Districts*, or by *Circle Ten Council*, when these offerings are listed on Circle Ten's **Camp-Master** facility. The example used here will be to search for an IOLS offering on another date because the Adult Leader doing the search has a conflict on the weekend that Five Trails District is offering IOLS, so they need a different offering from another District. (IOLS is usually only taught every spring by Five Trails District.)

Step	Instructions	Example
00	Open a web browser.	N/A
01	Navigate to the Camp-Master URL shown here in your browser's address field. [Note that you do not actually need to enter the /default.aspx portion of the URL.]	
02	The result offers to let you login IF you already have a Camp-Master user ID/password. IF you do NOT, you must create an ID/password. Hint: Remember it " <i>forever</i> " because you will use it many times during your Scouting career.	
03	So, either login to Camp-Master <i>or</i> create a Camp-Master ID/password so you can login.	
04	The default search criteria are shown on the resulting display. You want to change these criteria to allow you to search all events, including events from other Districts.	

05	Change the Registration radio button from Only Open to All Events . Change the District radio button from My District to All Districts .	 <p>Event Date <input checked="" type="radio"/> Upcoming <input type="radio"/> This Week <input type="radio"/> This Month <input type="radio"/> Date Range... Registration <input type="radio"/> Only Open <input checked="" type="radio"/> All Events District <input type="radio"/> My District <input checked="" type="radio"/> All Districts</p>
06	Now enter your search term, which is IOLS in this example, in the field above the search criteria and then click the Search button.	 <p>IOLS Search</p>
07	In this example (on the date this document was created), here are the search results. Note that the upcoming IOLS course for Five Trails District is listed along with three (3) other IOLS offerings. The one which starts the day before will not be helpful; if you can't make the Five Trails date, you probably can't make the Eastern Skies date either! So, click on the Southern Star offering link.	 <p>Fri 20 Apr Eastern Skies Introduction to Outdoor Leadership Skills 2018 When: 4/20/2018 Where: Camp Wisdom</p> <p>Sat 21 Apr 2018 Five Trails Spring IOLS Training When: 4/21/2018 7:30:00 AM Where: Camp Wisdom</p> <p>Fri 27 Apr 2018 Tejas Caddo IOLS When: 4/27/2018 Where: Camp Wisdom</p> <p>Fri 27 Apr 2018 Southern Star IOLS/OWLS When: 4/27/2018 Where: Rotary Park</p>
08	In this example, the resulting description offers no method to register for this course. This usually means that registration is already closed. You could try contacting the Event Contact for the course to see if an exception could be made for late registration. In this case, use the X in the upper-right corner to close this dialog box.	 <p>2018 Southern Star IOLS/OWLS</p> <p>Introduction to Outdoor Leadership Skills (IOLS) / Outdoor Webelos Leader Skills (OWLS) Scout Cabin 1109 Brown St. (adjacent to Chapman Park) Waxahachie, TX 75165 April 27 – April 28, 2018 6pm 4/27 thru 5 pm 4/28. Introduction to Outdoor more...</p> <p>Location: Rotary Park Cost: \$50 cost of the course includes meals, instructional materials, a cap and patch as well as BSA insurance. Staff fee is \$15. Reservation by: Individual Participant For: Adult Participant, Adult Staff, Staff, Youth Staff Registration: 1/17/2018 12:00 AM - 4/13/2018 12:00 AM Event Contact: Click Here</p> <p>Like 0 Recommend 0 Tweet</p>
09	Now select the Tejas Caddo offering instead. Notice that it has a Register button. If this offering meets your attendance criteria, click the Register button.	 <p>2018 Tejas Caddo IOLS</p> <p>April 27-28, 2018: Friday 4 pm to Saturday 6 p.m. Camp Wisdom, 6400 W. Red Bird LN, Dallas, TX Who should attend? Scoutmasters, Assistant Scoutmasters, and Troop Committee Members Why attend? Its a fun filled program of hands on skills training more...</p> <p>Location: Camp Wisdom Cost: \$35 which includes Friday cracker barrel and Saturday breakfast and lunch. Registration Deadline: April 13, 2018 Questions? Contact Edward Hart @tejasdotraining@gmail.com Reservation by: Individual Participant For: Adult Participant Registration: 1/24/2018 12:00 AM - 4/23/2018 12:00 AM Event Contact: Click Here Event Flyer: Click Here</p> <p>Like 12 Recommend 12 Tweet</p> <p>Register</p>

10	The registration process may have slight differences for each event due to differing event requirements, so no examples will be shown of event registration. It is presumed that you can handle event registration without much guidance.	N/A
11	Once you have registered, you may use the My Current Reservations dialog box to find your reservations the next time you return to Camp-Master.	
This concludes the tutorial on how to search Camp-Master for non-Five Trails District Training offerings.		
If you have questions/comments/suggestions about this article, please email webmaster@fivetrails.org .		